



Welcome to NRC Kindergarten

Parent Orientation & Operations Guide

2026-2027



What Makes NRC Unique



The Whole Child

Building a balanced, qualified personality with positive human values and preparing a good citizen.

The Prepared Environment

Offering an interactive, tech-enabled, and warm educational space that fosters a passion for knowledge.

The Teacher

Enthusiastic, highly motivated educators providing a fine educational foundation.



Ms. Hala Toma
College Director



Ms. Amany Youssef
KG Principal



Ms. Hanan Ramsis
Student Affairs



Ms. Reham George
KG Secretary



Ms. Hala Nabil
Psychological Support
Inner Ext: 555 | Mobile: 01271708933
Talent discovery, behavior modification,
and academic support.



Note: Class-specific teachers (STEM, Arabic, Math, French, PE, Music, Art) and schedules will be published on the school website next week.

	KG1 A&B	KG1 C&D	KG2 A&B	KG2 C&D
Teacher of STEM	Irene Talaat	Yasmine Samy	Martina Dawood	Nancy Samuel
Teacher of Splash	Merna Ramzy	Merna Hany	Nancy Nader	Marian Ezzat
Teacher of Arabic	Marvel Kamal	Hana Gerges	Germeen Morad	Germeen Eskander
Teacher of Math	Lucy Raouf		Rasha Maher	
ASSISTANT TEACHER	Merna Hany Alber		Habiba Tarek	
Activity Teachers				
TEACHER OF VALUES DALIA	TEACHER OF PE SANDY(KG1) / IRENE (KG2)	TEACHER OF ART DINA(KG2)/ NANCY(KG1)	TEACHER OF FRENCH MARIAM	MUSIC MUSIC TEACHERS

Contact us



01277484476 whats app only

For Essential Items Only



www.nrcschools.com



KG: kg@nrcschools.com

General :+202 24 453 444



14Lotfy El-Sayed, Ghamrah, Daher, Cairo Governorate
4336144, Egyptgreatsite.com

**EXTENSION
NUMBERS
SECRETARY : 124
STUDENT AFFAIRS
: 113**

First Week Timeline (Staggered Entry)

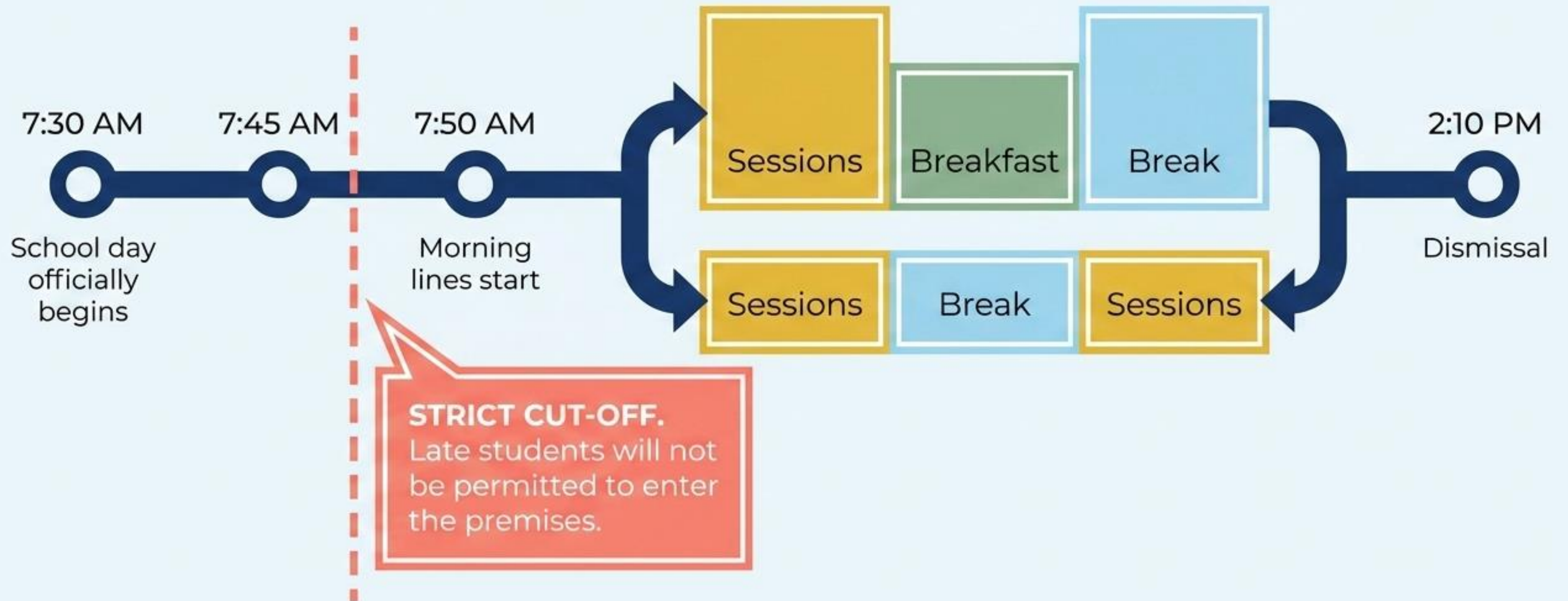


REQUIREMENT: ALL students must wear a name tag indicating their name and class.

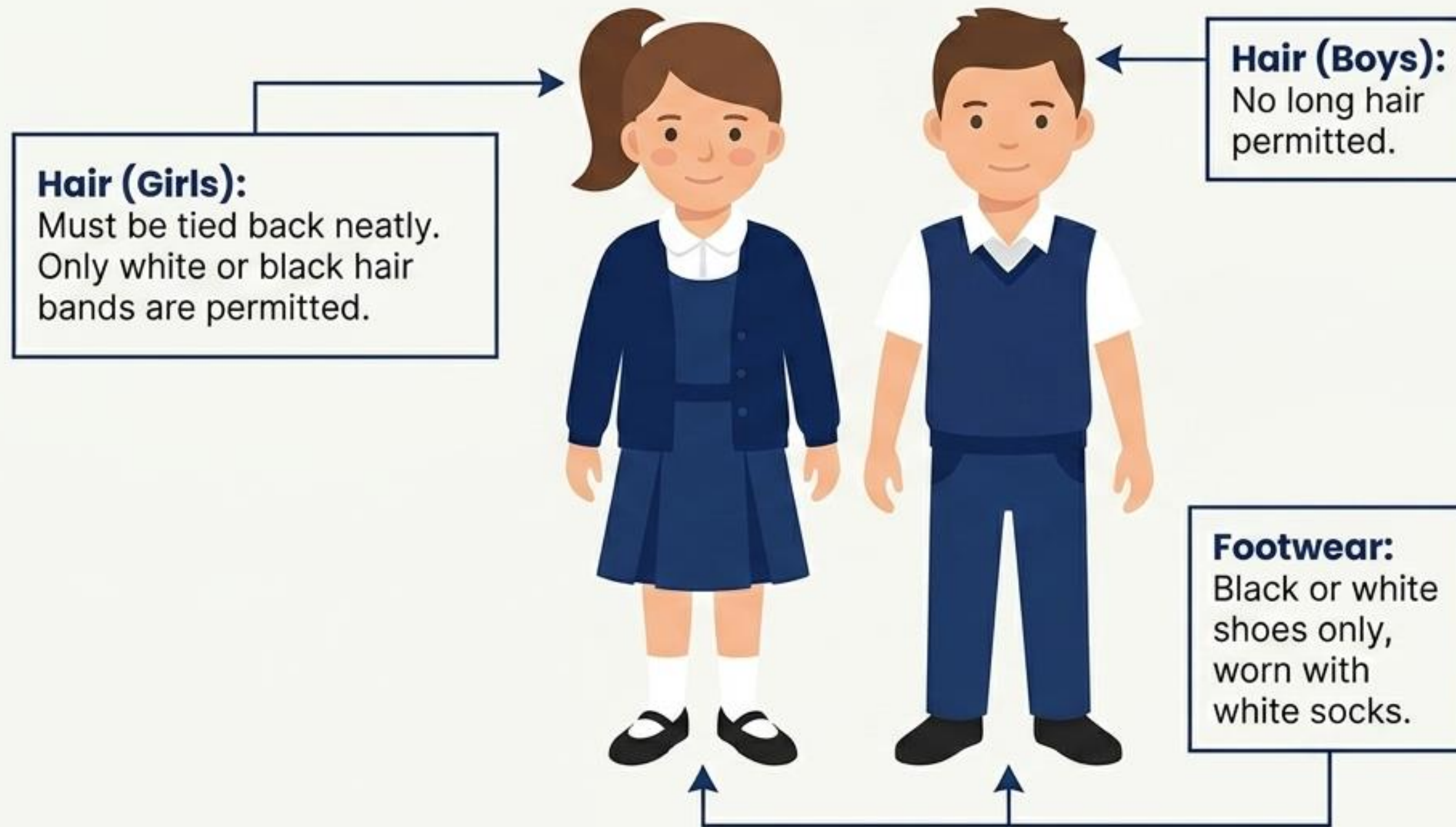
	Mon, Sep 14	Tue, Sep 15	Wed, Sep 16	Thu, Sep 17
Classes A & B	🏠 KG1: 9:30 AM (with parents) 🏠 KG2: 7:30 AM		🏠 KG1 & KG2: 7:30 AM	
Classes C & D		🏠 KG1: 9:30 AM (with parents) 🏠 KG2:7:30am		🏠 KG1 & KG2: 7:30 AM

SATURDAY, SEP 19: Normal schedule begins for ALL students (7:30 AM daily).

The Daily Rhythm & Punctuality



Uniform & Appearance Standards



Hygiene Standard

Hair must be kept clean and free from infection. Regular check-ups are conducted by the school doctor.

Anatomy of the KG Backpack

CORE RULE: All items MUST be individually labeled. No sharing of supplies due to health protocols.



✓ Individual pencil case
(pencil, eraser, sharpener, colors)



✓ Big water flask



✓ Small gel sanitizer



✓ Lunch box



✓ Small tissues



✓ Extra underwear



Leave at Home



Toys



Stickers



Coloring books



Valuable items



Money



Electronic devices



Jewelry & watches

The Healthy Lunchbox Policy

ALLOWED



Healthy foods, milk, and fresh juice only.

BANNED



Junk food of any kind is strictly prohibited at school.



Note: There is no canteen available for KG students. Pack accordingly.

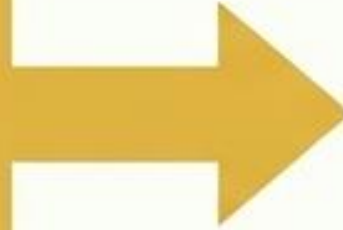
Health Protocols & Medical Leaves

If This → Then That



Daily Symptoms

Child has a fever, cough, or flu symptoms.

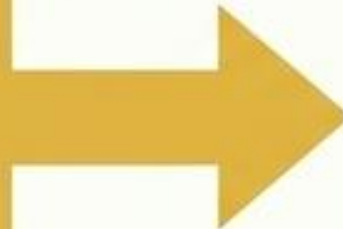


Do not send them to school.



Lice Discovery

Infection is discovered by school doctor.

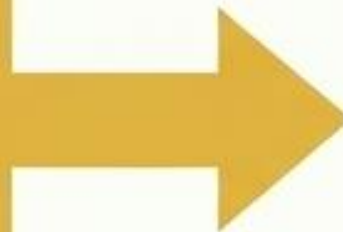


Child stays home for 1 full week.
Cannot return without doctor clearance on the 8th day.



Critical/Legal Concerns

Severe medical or legal issue arises.



Submit a formal letter and original documents directly to the KG Principal and School Doctor (or Legal Dept).

Behavior, Discipline & Anti-Violence



Arrival, Dismissal & Transportation



Pick-Up Cards

Mandatory. Anyone picking up a child must present the official card. Please pick up your child immediately for their safety.



Bus Changes

If a child is NOT taking the bus, parents MUST notify the bus attendant and student affairs early in the morning via both a note and a phone call. Verbal statements from children are never accepted.



Private Drivers

Specific instruction letters will be uploaded to the school website.

Leaving Early & Emergencies

Rule: Students are not allowed to leave during the day except for the following verified reasons:

1

Sickness



Requires school doctor advice or stamped certificate from a private doctor.

2

Family Travel



Requires submitted proof.

3

Family Death



Requires notification.

4

Sports Championship



Requires documents submitted to student affairs.



Forgotten Items

If an item is forgotten at home, parents may leave it at reception only between 8:00 AM and 10:00 AM.

Partnering at Home

- 
- ✓ **Daily Action:** Check the Google Classroom every single day.
 - ✓ **Equipment Required:** Have a printer ready at home to print assigned sheets.
 - ✓ **Immersion:** Expose your child to English songs and movies constantly to build language skills.
 - ✓ **Communication:** Sign and immediately return any behavior notes sent by teachers or administrators.
 - ✓ **Accuracy:** Double-check the exact spelling of your child's name for school records.

Strict School Policies (Quick Reference)



No Day Care: Ensure timely pickup at dismissal.



No Class Parties: Birthdays are not celebrated in class due to tight schedules.



No Gifts or Tips: NRC staff, workers, and bus attendants absolutely do not accept gifts or tips under any circumstances.



Privacy: School photos are taken exclusively for official events and children.



Lost & Found: Check with the secretarial office or floor supervisor (Items can only be returned if properly labeled).



Next Steps & Final Reminders



Check the Website: Schedules, teacher timings, and student name lists will be published on the site soon.



Book Delivery: Check the website for dates to receive school books. (Must be covered in transparent plastic and labeled before returning them).



Field Trips: Participation requires a signed permission slip sent directly to the Accounting Department.



Meetings: You must book an appointment ahead of time to meet with any KG staff.



Thank You